



IIWCG ABSTRACT SUBMISSION FAQ

Is there a fee for submitting an abstract?

No, there is no fee to submit. If your abstract is accepted, however, you must register for the Conference and pay the appropriate registration fee.

I have previously presented my abstract. Can I still submit my abstract for IIWCG?

Yes. Poster presentations that have been previously presented or published are eligible for submission if the previous publication/presentation is noted upon submission. All abstracts must be submitted again for the upcoming IIWCG meeting, as previously presented abstracts will not be carried over.

I am not able to make the deadline. Can I still submit my abstract?

Due to tight timelines, any submissions not received by the deadline will not be considered. We encourage those submitting abstracts to do so at their earliest opportunity during the submission period to avoid any last-minute issues that may arise due to a variety of reasons. Should you have missed the deadline, hold on to your abstract and feel free to submit them when the submission site opens for the next conference.

How do I know that my abstract submission was received?

Once you have successfully submitted an abstract, you will receive a confirmation e-mail. You can also log back into the portal at any time to check for accuracy.

When and how will I be notified that my abstract has been accepted or declined?

Notification of abstract dispositions will be e-mailed to the submitter/primary contact. If you have opted out of receiving IIWCG blasts, you may not receive this notification. IIWCG e-blasts may go into your SPAM folder. To ensure communication is not missed, IIWCG always provides a “week of” date in which notifications will be sent out. If you do not receive e-mail notification during this timeframe, the list of accepted abstracts can be found on the IIWCG website or by logging back into your profile. Use the online resources outlined above before contacting abstract submissions about the status of your abstract.

Will the selection committee notify all authors, or only lead authors, concerning abstract dispositions?

IIWCG typically only notifies the submitter/primary contact concerning abstract disposition. If you are not the contact person, contact the submitter/primary contact for updates.

How do I determine if my submission was accepted for a poster or an oral abstract?

Individuals selected to be oral abstract presenters will be sent a separate, individual e-mail. Individuals selected to present a poster will be sent a general e-mail with poster instructions only. If you only receive a general e-mail, you were not selected to be an oral abstract presenter.

If my abstract is rejected, can I address the reviewer's concerns and ask for a new review?

All abstract rejections are final. However, you can request additional information on the review process and what led to the abstract being declined. If you prepare an abstract that follows the rules and guidelines for submission, then your abstract stands a good chance of being accepted. If you do not follow the guidelines, there is a strong chance your abstract will be rejected. Common reasons for declining an abstract include the following:

- Information is not new enough
- Abstract duplicates other submissions
- Format does not follow guidelines (e.g., trade names or identifiers used in body of abstract)
- Submission is poorly written overall
- Methodology is inadequate or insufficient to support conclusions
- Summary of essential results is absent or inadequate
- Data are not included or offer inadequate/insufficient support for conclusions
- Abstract was unclear, or lacked detail
- Abstract provides all background and no data

What are the E Poster Hours?

Refer to the abstract submission guidelines page or your acceptance notification e-mail after the indicated date for this information.

How large can my poster be?

Posters are typically displayed on 100cm high x 80cm wide E poster. Posters can be any size up to this maximum. We recommend 100 x 80.

I am unable to present my accepted abstract. May someone be present in my place?

Yes! It is not required for the first author to attend the meeting. A co-author or any representative familiar with the work of the accepted abstract may register. It is not necessary for primary authors to notify IIWCG of the change in presenter or if an alternate presenter is selected to represent the accepted abstract. Details on how to notify your intent to present will be forthcoming in your acceptance e-mail.

My poster was recently accepted for a poster presentation. I wish to add a coauthor for the poster. How can I edit this addition?

Once your abstract has been accepted, no further revisions can be made to the abstract, or co-authors. However, you can add any additional authors to the poster itself. It is not necessary to notify IIWCG of additions to co-authors on posters.

I am new at developing posters; can IIWCG provide me with an example of past accepted posters?

For recent examples of posters from IIWCG, refer to the website link

www.iiwcg.com/e-postergallery

Where do I find my Registration ID?

The Registration ID you will utilize is your unique 8-digit number. This number is located below the Registrant Information section in your registration confirmation e-mail, to the left of the On-Site Check-In barcode. If you have not received your registration confirmation, contact Registration at email: info@iiwcg.com.

Where/when will my abstract be published?

If you are selected to be a poster presenter, your abstract will be featured in E poster hall on-site at the event. Our e-Poster Gallery is available Online www.iiwcg.com/e-postergallery, in the conference mobile app. The ePoster Gallery is available for all registered attendees. The title of the abstract, along with primary authors' last name, will be placed on a listing on our website, but the Poster Hall on-site at the event is the only physical location where posters screens are displayed.

A select number of abstracts will also be featured on the portal.